# The WCA's Ombudsman Program provides a neutral source of information for workers, employers and other parties.

The service is free of charge.

Ombudsmen explain how the workers' compensation system works. They also help resolve disputes. Ombudsmen can be reached by phone, but you may also request to meet with one in person. Ombudsmen are available at all WCA offices, so you can contact one at the office nearest you. Some ombudsmen are bilingual in English and Spanish, so if help is needed in Spanish, you will be connected to a Spanish-speaking ombudsman.

Ombudsmen will explain your rights, responsibilities and options. They may contact the other party and attempt to resolve your problem. Ombudsmen are not advocates for any party, and **cannot give legal advice**. Communications with ombudsmen are confidential.

Ombudsmen cannot help any party represented by an attorney, nor can they help with any claim that is in the formal adjudication phase.

If you have questions regarding workers' compensation, whether you are a worker, an employer, an insurer, or health care provider, contact an ombudsman 8 a.m. - 5 p.m., Monday through Friday, toll free:

1-866-967-5667





## New Mexico Workers' Compensation Administration

## Main Office Mailing Address:

PO Box 27198 Albuquerque, NM 87125-7198 Location: 2410 Centre SE (Near Yale and Gibson) In-state toll-free phone: 1-800-255-7965 Local phone: 841-6000

## **Regional Offices**

Call the nearest regional office to reach the Ombudsman and Safety programs, and for forms and publications.

## **Farmington**

2700 Farmington Avenue, Bldg. E, Ste. 2 Farmington, NM 87401 Phone: 505-599-9746 In-state toll-free phone: 1-800-568-7310

#### Hobbs

2120 North Alto, Unit 3 Hobbs, NM 88240 Phone: 575-397-3425 In-state toll-free phone: 1-800-934-2450

#### **Las Cruces**

2407 W. Picacho, Suite D Las Cruces, NM 88007 Phone: 575-524-6246 In-state toll-free: 1-800-870-6826

## **Las Vegas**

32 NM 65 Las Vegas, NM 87701 Phone: 505-454-9251 In-state toll-free phone: 1-800-281-7889

#### Roswell

Penn Plaza Building 400 N. Pennsylvania Ave., Ste. 425 Roswell, NM 88201 Phone: 575-623-3997 In-state toll-free phone: 1-866-311-8587

#### Santa Fe

Aspen Plaza Building 1596 Pacheco St., Ste. 202 Santa Fe, NM 87505 Phone: 505-476-7381

Help & Hotline 1-866-WORKOMP 1-866-967-5667 https://workerscomp.nm.gov







## **State of New Mexico**



# Workers' Compensation



## **OMBUDSMAN PROGRAM**



A Better New Mexico for Workers and Employers

# How can a WCA Ombudsman help?

An Ombudsman provides information and assistance to all parties to a workers' compensation claim and works to informally resolve disputes. The WCA's Ombudsmen are not attorneys and cannot represent any party to a claim, nor can they give legal advice. They can, however, answer questions such as:

## **Workers**

What is the amount and duration of wage loss benefits?

Can I change doctors?



To whom must I give notice of my accident and by what date?

Can you assist me in filing a claim?

Am I entitled to mileage benefits for doctor visits?

Am I required to sign the insurance company release for medical records?

How do I go about getting a lump sum settlement?

Can I get help to return to work?

## **Employers**

For what type and number of workers must I carry workers' compensation insurance?

Am I required to sign a workers' written Notice of Accident?

When am I required to report a job accident to my insurer?

Who selects the doctor for an injured worker?

Does it matter who was at fault for the job accident?

Can you help resolve job injury disputes?

## **Insurers**

What if the worker fails to co-operate with the insurer?

What are the WCA reporting requirements?

Is there a way to informally resolve disputes?

## **Health Care Providers**

Is there a time limit for payment of medical bills?



Am I obligated to provide requested medical records?

How are medical referrals handled?

Who can I talk or write to regarding workers' medical treatment?

What should I do if the worker needs help accessing medical services?

## Other services the WCA provides include:

## **Safety**

Assist businesses in developing safety programs
Conduct annual safety inspections
Provide safety resource information

## **Employer Compliance**

Educate employers about workers'
compensation insurance coverage
requirements
Conduct field visits
Work to bring employers into compliance

## **Return to Work**

One-on-one employer consultations
Help with analyzing RTW practices
Troubleshooting job accommodation issues
Checklist of best practices for developing
a winning RTW program

Additional information, resources, workers' compensation rules and laws, downloadable forms and publications are available on our website:

https://workerscomp.nm.gov



Help & Hotline 1-866-WORKOMP 1-866-967-5667 Se hablo español